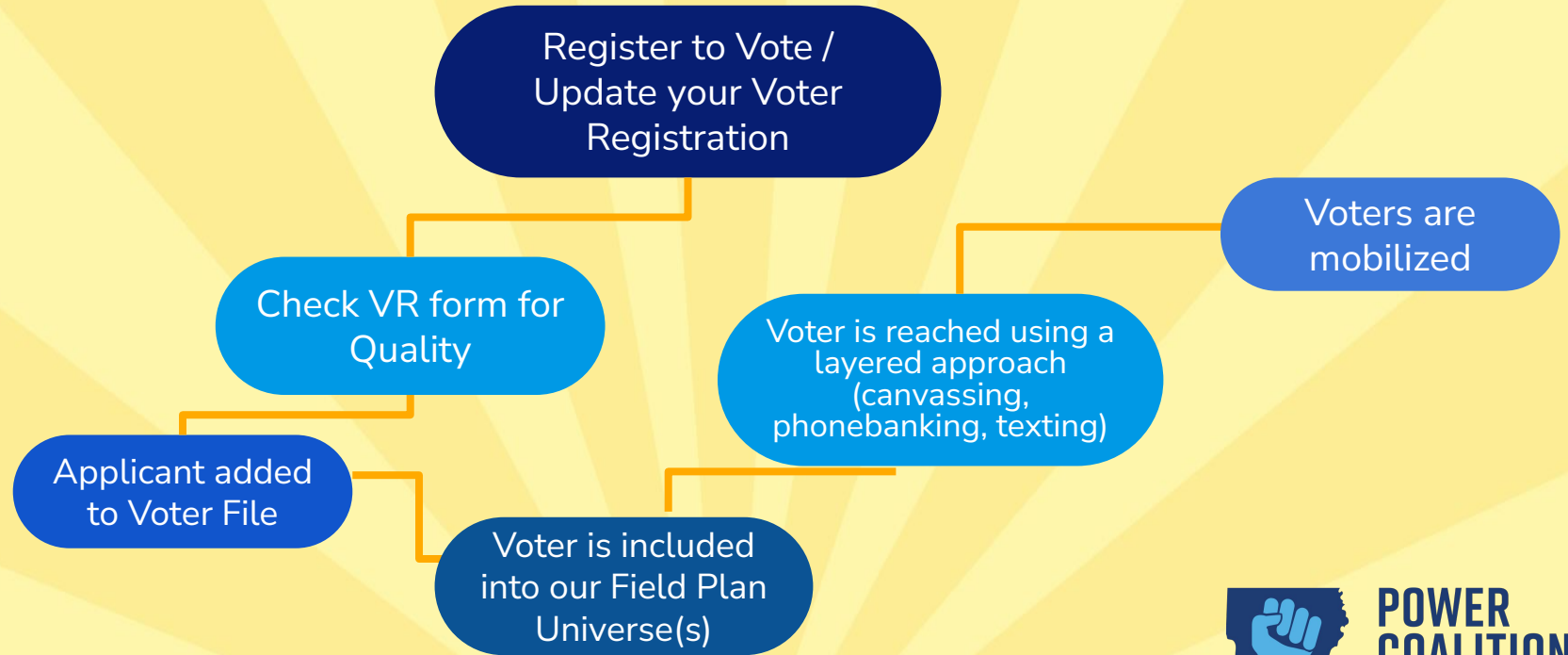


Voter Registration

#PoweredByPowerCoalition



Voter Registration



What does a Voter Registration Application Need to Include?

Applications must include...

- A current legal address.
P.O. Box addresses are not accepted.
- *A Louisiana driver's license number or Louisiana special ID card number.* If not, the last four digits of the social security number may be used.

Power Note:

Applicants can also attach one of the following items:

- Current and valid photo identification
- Current utility bill, bank statement, government check, paycheck or other government document that shows name and address



How can someone obtain a Special ID (non-real ID)?

The Office of Motor Vehicles will provide a special ID card (non-real ID) free of charge for voter identification purposes. For more information on this:

<https://public.powerdms.com/LADPSC/documents/351094>

How old must someone be in order to Register to Vote?

- Louisiana residents as young as 17 can complete a voter registration application. However, residents as young as 16 can register to vote in-person at a Registrar of Voters Office or a Louisiana Office of Motor Vehicles.
- ***A voter must be 18 years old by election day in order to vote.***

How Do I Register a Student With a P.O. Box?

If a student is registering and they have a P.O. Box Address what can they do?

If the applicant is a voter who lives on a college campus they can register using their University Mailing Office Address.

Format Example

First & Last Name of Voter
101 Student Union Bldg.
Box # _____
Baton Rouge, LA 70803

Can Formerly Incarcerated People Vote?

In Louisiana, if a person is not currently serving time in prison, including if they are currently on probation or parole, they can exercise the right to vote no matter what their prior conviction is. **YES, FORMERLY INCARCERATED PEOPLE CAN VOTE!**

Since March 1, 2019 any Louisianian who:

- 1.) *is off probation or parole;* **OR**
- 2.) *has been on parole for 5 or more years;* **OR**
- 3.) *is currently on probation*
can vote.

In order to register, they will need:

- A voter eligibility form (obtained from your local probation and parole office)
- A completed voter registration form
- a valid identification card (ID)

Can Formerly Incarcerated People Vote?

What are the rules on those with felony convictions registering and voting in Louisiana?

- Those who are currently awaiting trial in jail and not yet been convicted, are eligible to register and vote.
- Louisiana does allow returning citizens who are no longer incarcerated, with or without parole or probation, to vote *provided they have been out of prison for more than five years. They are eligible to register to vote after reaching a five year period.*

How Do I Register Someone to Vote?

Online
[Rock the Vote](#)

A screenshot of a web form titled "Register To Vote" with the Power Coalition logo. The form includes a language selection dropdown, an "Email Address*" field, a "ZIP Code*" field, and a "Next Step" button. A note above the fields states: "Voter registration time takes an average of two minutes or less to complete." The form is set against a white background with a black header bar.

POWER COALITION

Register To Vote

Voter registration time takes an average of two minutes or less to complete.

Select Language ▾

? Email Address*

? ZIP Code*

Next Step

PowerCoalition.org/RegisterToVote

Using the Rock the Vote Online Form

Things to remember:

- An application must include a current legal address.
P.O. Box addresses are not accepted.
- All Online Applications must include a Louisiana driver's license number or Louisiana special ID card number.

The screenshot shows the 'Register In Language' dropdown set to 'In English'. The 'Name' section includes fields for Title, First Name, Last Name, and Suffix, with a dropdown menu for Title and a dropdown for Suffix set to '(none)'. Below this is a checkbox for 'I am a U.S. citizen.*'. The 'Home Address' section has fields for Address, Unit/Lot #, City, State (set to 'LA'), and ZIP Code (set to '70118'). There are two radio button options: 'I HAVE A LA STATE IDENTIFICATION CARD OR LA DRIVER'S LICENSE.' (which is selected) and 'I DO NOT HAVE A LA STATE IDENTIFICATION CARD OR LA DRIVER'S LICENSE.'. A red-bordered box highlights the text: 'You may be eligible to finish your voter registration using the Louisiana online voter registration system.' The 'Date of Birth' section has MM, DD, and YYYY dropdowns. The 'Phone' section has a dropdown for Type set to 'Mobile'. At the bottom, there are three checkboxes: 'Send me text messages from Rock the Vote.' (unchecked), 'Receive emails from Rock the Vote.' (checked), and 'I would like to volunteer with The Power Coalition for Equity and Justice.' (unchecked). A red 'Next Step' button is at the bottom right, and a '< Previous Step' link is at the bottom center.

POWER COALITION

Register In Louisiana

In English

Name

Title* First Name* Last Name* Suffix

(none)

I am a U.S. citizen.*

Home Address

Address* Unit/Lot #

City* State* ZIP Code*

LA 70118

I HAVE A LA STATE IDENTIFICATION CARD OR LA DRIVER'S LICENSE.

I DO NOT HAVE A LA STATE IDENTIFICATION CARD OR LA DRIVER'S LICENSE.

You may be eligible to finish your voter registration using the Louisiana online voter registration system.

Date of Birth *

MM DD YYYY

Phone

###-###-####

Type

Mobile

Send me text messages from Rock the Vote.

By signing up, you consent to receive periodic text messages from Rock the Vote (788683). Message and data rates may apply. Text HELP for info or STOP to stop receiving messages. No purchase necessary. See terms and conditions and privacy policy.

Receive emails from Rock the Vote.

I would like to volunteer with The Power Coalition for Equity and Justice.

Next Step

< Previous Step

Using the Rock the Vote Online Form



What if someone does not have a Louisiana ID?

1. Complete the form on Rock the Vote.
2. Choose “I do not have a LA State Identification Card or LA Driver’s License.”
3. The person registering will have to **provide at least the last four digits of their social security number**, if issued.
4. If the applicant doesn’t have an ID or a SSN, then the applicant has to **attach either a current and valid photo ID or a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows the name and address of the applicant.**
5. **Print the form** so you can mail it to the local Register of Voters Office

I get my mail at a different address from the one above.

I have changed my address since the last time I registered to vote. [?](#)

I HAVE A LA STATE IDENTIFICATION CARD OR LA DRIVER'S LICENSE.

I DO NOT HAVE A LA STATE IDENTIFICATION CARD OR LA DRIVER'S LICENSE.

ID Number*

Required

You must provide your Louisiana driver's license number or Louisiana special identification card number, if issued. If not issued, you must provide at least the last four digits of your social security number, if issued. The full social security number may be provided on a voluntary basis. If the applicant has neither a Louisiana driver's license, a Louisiana special identification card, or a social security number, the applicant shall attach one of the following items to his application: (a) a copy of a current and valid photo identification; or (b) a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows the name and address of applicant. Neither the registrar nor the Department of State shall disclose the social security number of a registered voter or circulate the social security numbers of registered voters on commercial lists (R.S. 18:104 and 154; 42 U.S.C. § 405).

[?](#) Race*

[?](#) Party*

Required

[?](#) Date of Birth *

[?](#) Phone

Type

Send me text messages from Rock the Vote.

By signing up, you consent to receive periodic text messages from Rock the Vote (788683). Message and data rates may apply. Text HELP for info or STOP to stop receiving messages. No purchase necessary. See terms and conditions and [privacy policy](#).

Receive emails from Rock the Vote.

I would like to volunteer with The Power Coalition for Equity and Justice.

Prepare Form

[< Previous Step](#)

Using the Rock the Vote Online Form



What if there isn't a printer available?

1. Have the person **complete the form** on Rock the Vote per the previous instructions.
2. **Download the Form** by clicking "Print Your Form". A PDF of the form will open on a new page. Download the PDF then email the completed form to yourself and cc: the person completing the form as proof of completion. **You will need to print this form later.**
3. Once you have printed a copy of the completed form, **mail the form** to your local Register of Voters Office or the SOS Office...

OR

Have the applicant use a **paper application** and mail the application to the Parish Registrar of Voters.



Register In Louisiana

PRINT YOUR FORM

You won't be registered unless you print, sign and mail in your form!

[Print your registration form now](#)

Don't have access to a printer right now? We've emailed your form to print later.

Because you don't have a Louisiana ID, you will need to print & mail or deliver your registration form to your local elections office.

After you have downloaded your registration form, you can continue on and let your friends know they can register to vote too.

[Keep Going](#)

Using the Rock the Vote Online Form

Power Note: The person who conducted the registration drive is responsible for mailing the applications. The most important thing to note with paper forms is that the **forms MUST be submitted to the parish registrar of voters within 30 days of receiving the paper application from the registrant.**

How Do I Register Someone to Vote?

Paper Form

Intake Form

Power Note: If someone does not have a Louisiana ID, a best practice is to use the paper application and mail the application to the Parish Register of Voters. **After the Paper Voter Registration Form is complete, fill out the Power Intake Google Form** (Only use the intake form for Paper Voter Registration Forms)

Louisiana Voter Registration Application (LA-VRA - Rev. 6/19)

SEE THE OTHER SIDE OF THIS PAGE FOR INSTRUCTIONS → QUESTIONS? Call your Parish Register of Voters Office or call the Secretary of State at 1-800-853-2626 or (225) 922-0900.

OFFICIAL USE ONLY: WID: _____ PCT: _____ REG. TYPE: _____ INQUIRY: _____ REG # _____

Please print clearly in ink, preferably black.

Reason for Application: New Voter Registration Updating Voter Registration

Eligibility 1. Are you a citizen of the United States of America? Yes No
Will you be 18 years of age on or before election day? Yes No

Name 2. LAST NAME: _____ FIRST NAME: _____
FULL MIDDLE OR MIDDLE INITIAL: _____ SUFFIX (JR., JR., III, etc.): _____

Residence Address (Where you live and claim homestead exemption, if any) 3. HOUSE # & STREET (NO P.O. BOX): _____ UNIT/APT # _____ Give Location (if necessary):
CITY/TOWN: _____ STATE: LA ZIP CODE: _____

Mailing Address (If different from Residence Address) 3. Check if no postal service at your residence address above and supply mailing address here.
HOUSE # & STREET (NO P.O. BOX): _____ UNIT/APT # _____
CITY/TOWN: _____ STATE: _____ ZIP CODE: _____

Date of Birth 4. MM / DD / YYYY 5. SSN: _____ 6. Sex: M F 7. Race: WHITE BLACK ASIAN HISPANIC AMERICAN INDIAN OTHER (Specify): _____

Party Affiliation 8. DEMOCRAT GREEN INDEPENDENT LIBERTARIAN REPUBLICAN NO PARTY 9. Place of Birth: CITY/TOWN: _____ STATE: _____ COUNTRY: _____

Mother's Maiden Name 10. _____ 11. Email: _____ 12. Phone: Home: (____) _____-____ Other: (____) _____-____

LA DLID Card # 13. I do not have a LA DLID card. 14. Do you need assistance in voting? No Yes. Reason: _____

Last Residence Address 15. HOUSE # & STREET: _____ CITY: _____ STATE: _____ 16. Place of Last Registration: PARISH: _____ COUNTY: _____ 17. Former Registered Name, if any: _____

Affirmation and Signature 18. I do hereby solemnly swear or affirm that I am a United States citizen, that I am of eligible age to register to vote, that I have not been incarcerated pursuant to an order of imprisonment for conviction of a felony within the past five years, that I am neither an order of imprisonment for a felony offense of election fraud or other election offense pursuant to R.S. 18:1481.2, that I am not currently under a judgment of full interdiction or limited interdiction where my right to vote has been suspended, that I am a bona fide resident of this state and parish, and that the facts given by me on this application are true to the best of my knowledge and belief. I have provided false information. (May be subject to a fine of not more than \$2,000 (\$5,000 for subsequent offenses) or imprisonment for not more than 2 years (5 years for subsequent offenses), or both.)
Applicant Signature: _____ Date: _____

Witnesses 19. (If your signature is a mark, you must have two witnesses sign)
Witness #1 Signature: _____ Witness #1 Print Name: _____
Witness #2 Signature: _____ Witness #2 Print Name: _____

Remarks: _____

Official Use Only: New Registration Updated Registration Address Change Name Change Party Change Change to Assistance in Voting Other

CIRCLE ONE: RA: _____ SA: _____ NO: _____ SDA: _____ SS (Disability): _____ Registered by: _____ Date: _____

Provided by the Louisiana Secretary of State Approved by the Louisiana Attorney General LA-VRA - Rev. 6/19

Voter Registration Intake

Data Entry form to capture helpful info from VR application forms

slee@powercoalition.org [Switch account](#)

* Required

Email *

Your email



Using the Paper Form



Louisiana Voter Registration Application (LA-VRA - Rev. 6/19)

SEE THE OTHER SIDE OF THIS PAGE FOR INSTRUCTIONS →
QUESTIONS? - Call your parish Registrar of Voters Office or call the
Secretary of State at 1-800-883-2805 or (225) 922-0900.

OFFICIAL USE ONLY:

WD: _____

PCT: _____

REG. TYPE: _____

IN/OUT: _____

REG # _____

Please print clearly in ink, preferably black.

Reason for Application: New Voter Registration Updating Voter Registration

Eligibility

1.

Are you a citizen of the United States of America? Yes No

Will you be 18 years of age on or before election day? Yes No

If you checked 'No' in response to either of these questions, do not complete this form. You are not eligible to vote at this time.
(Please see application instructions for information regarding eligibility to register prior to age 18.)

Name

2.

LAST NAME: _____

FIRST NAME: _____

FULL MIDDLE OR
MAIDEN NAME: _____

SUFFIX (Sr., Jr., II): _____

Residence
Address

(Where you live and
claim homestead
exemption, if any)

3.

HOUSE # &
STREET (NO P.O. BOX): _____

UNIT/APT #: _____

CITY/TOWN: _____ STATE LA

ZIP CODE: _____

Check if no postal service at your residence address above and supply mailing address here.

Give Location (If Necessary)

Mailing
Address

(If different from
Residence Address)

3.

HOUSE # &
STREET/P.O. BOX: _____

UNIT/APT #: _____

CITY/TOWN: _____ STATE: _____

ZIP CODE: _____

Date of Birth

4.

MM / DD / YYYY

5. *SSN

XXX - XX - XXXX

6. Sex

M
 F

7. Race
(Optional)

WHITE BLACK ASIAN
 HISPANIC AMERICAN INDIAN
 OTHER _____

Party
Affiliation

8.

DEMOCRAT GREEN INDEPENDENT
 LIBERTARIAN REPUBLICAN NO PARTY
 OTHER (Specify) _____

9. Place
of Birth

CITY/TOWN: _____ STATE: _____

PARISH/COUNTY: _____ COUNTRY: _____



Using the Paper Form

Mother's Maiden Name	10.	_____	11. Email	_____	12. Phone	Home: (_____) _____ - _____ Other: (_____) _____ - _____
LA DL/ID Card #	13.	_____	14. Do you need assistance in voting?	<input type="checkbox"/> No <input type="checkbox"/> Yes, Reason: _____		
Last Residence Address	15.	HOUSE # & STREET: _____ CITY: _____ STATE: _____	16. Place of Last Registration	STATE: _____ PARISH/COUNTY: _____	17. Former Registered Name, if any	_____
Affirmation and Signature (Read and sign or make your mark.)	18.	I do hereby solemnly swear or affirm that I am a United States citizen, that I am of eligible age to register to vote, that I have not been incarcerated pursuant to an order of imprisonment for conviction of a felony within the past five years, nor am I under an order of imprisonment for a felony offense of election fraud or other election offense pursuant to R.S. 18:1461.2, that I am not currently under a judgment of full interdiction or limited interdiction where my right to vote has been suspended, that I am a bona fide resident of this state and parish, and that the facts given by me on this application are true to the best of my knowledge and belief. If I have provided false information, I may be subject to a fine of not more than \$2,000 (\$5,000 for subsequent offense) or imprisonment for not more than 2 years (5 years for subsequent offense), or both.				
		Applicant Signature: _____		Date: _____		
Witnesses (If your signature is a mark, you must have two witnesses sign.)	19.	Witness #1 Signature: _____	Witness #1 Print Name: _____	Witness #2 Signature: _____	Witness #2 Print Name: _____	

Power Note: paper voter registration forms must be post dated at least 30 days before Election Day.

* If you do not have a LA driver's license or LA special ID, the last four digits of your social security number are required if you have one. Full SSN is preferred but optional.
Note: If you decline to register to vote, this fact will remain confidential and will be used only for voter registration purposes. If you register to vote, the office where your application was submitted will remain confidential and will be used only for voter registration purposes. You may request a copy of your voter registration form at any time from the registrar of voters.

OFFICIAL USE ONLY

New Registration Updated Registration: Address Change Name Change Party Change Change to Assistance in Voting Other

REMARKS: _____

CIRCLE ONE: PA MV RG SDA SS (Disability)

Received by: _____ Date: _____



Using the Voter Intake Form

After your event, be sure that you enter ***ALL of the Paper Voter Registration forms into the Power Intake Form.***

bit.ly/VRIntake

Intake Form

Voter Registration Intake

Data Entry form to capture helpful info from VR application forms

slee@powercoalition.org [Switch account](#)



* Required

Email *

Your email



Know Your Rights

Louisiana Bill of Rights and Voting Information linked here:

<https://www.sos.la.gov/ElectionsAndVoting/PublishedDocuments/BillOfRights.pdf>



EMAIL: DATA@POWERCOALITION.ORG



Phone Banking

#PoweredByPowerCoalition



Virtual Phone Banking (VPB)

What is a Virtual Phone Bank?

- Online phone bank
- Directly connected to our database
- Records all and syncs data that is collected



How does it work?

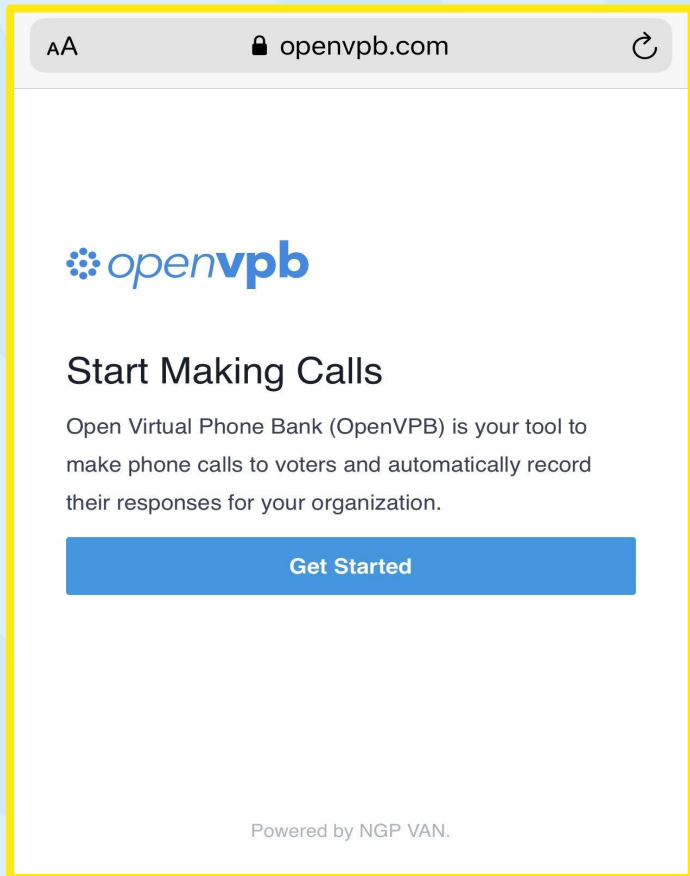
- Computer will display the contact information and the script
- Volunteers/Phone Bankers manually dial the numbers *(using personal or campaign-provided phones)*
- Data is recorded onto the computer by callers

Logging into VPB...


Please take a few minutes to log into the Virtual Phone Bank!

1. Go to openVPB.com and login using Action ID from earlier
2. Enter the OpenVPB code provided by PCEJ staff
3. Press Next twice and you're in!

Creating an ActionID



AA openvpb.com

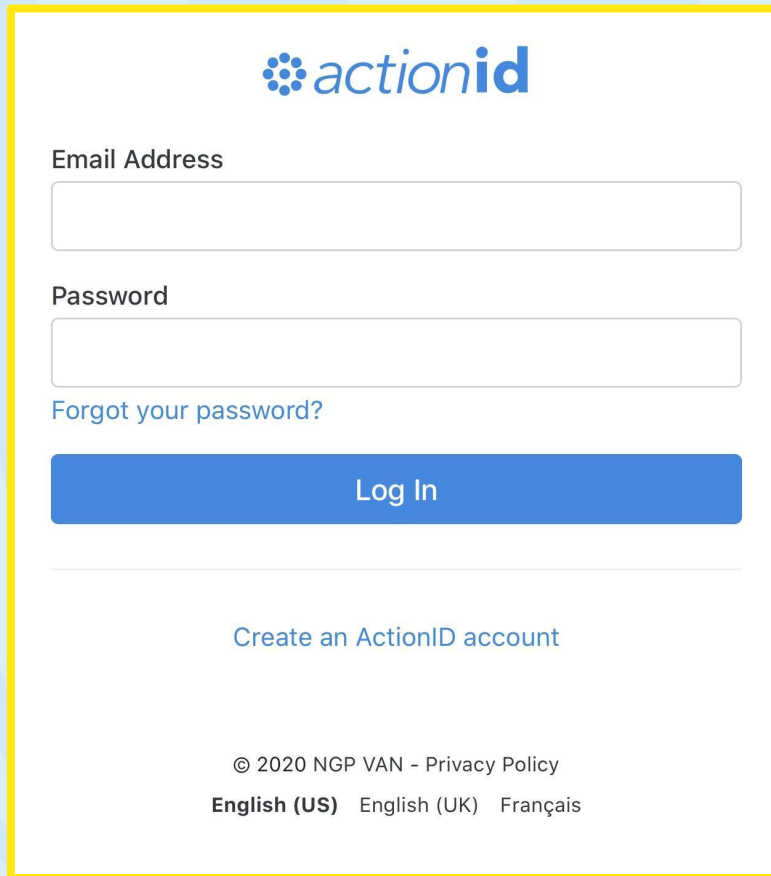
 **openvpb**


Start Making Calls

Open Virtual Phone Bank (OpenVPB) is your tool to make phone calls to voters and automatically record their responses for your organization.

[Get Started](#)

Powered by NGP VAN.



 **actionid**

Email Address

Password

[Forgot your password?](#)

[Log In](#)

[Create an ActionID account](#)

© 2020 NGP VAN - Privacy Policy

English (US) English (UK) Français



Creating an ActionID

Create ActionID Account

ActionID is the account you use to access services from NGP VAN and EveryAction. [Learn more about ActionID »](#)

Email Address

Password

Show Password

One lowercase character

One uppercase character

One number or special character

8 characters minimum

First Name

Last Name

Phone Number

By checking this box, you confirm that you have read and accepted our [Privacy Policy](#)

Create Account

Create ActionID Account

ActionID is the account you use to access services from NGP VAN and EveryAction. [Learn more about ActionID »](#)

Email Address

Password

Show Password

✓ One lowercase character

✓ One uppercase character

✓ One number or special character

✓ 8 characters minimum

First Name

Last Name

Phone Number

By checking this box, you confirm that you have read and accepted our [Privacy Policy](#)

Create Account





[Logout](#)

Join a Phone Bank

A virtual phone bank (VPB) code is an 11 to 14-character code that grants access to an active virtual phone bank.

Virtual Phone Bank Code*

[Join a Phone Bank](#)

Powered by NGP VAN.



**Here is where you
will enter the code
(List number)**





Phone Banking Code

About Lillie

Early Voting Address

Early Voting City

Early Voting Location

Personal Email

Polling Address

Polling City

Polling Location

Precinct

Orleans - 43a Ward 09

Preferred Email

Preferred Phone

(504) 248-2064

Voting City, State, Zip

New Orleans, LA 70126

Also in Household:

Lillie Thomas

(504) 248-2064

48-year-old F

I Couldn't Reach Lillie

Voter name, underneath her name in blue is her phone number, underneath her phone number is her age and gender.

[India Thomas](#) [Lillie Thomas](#) [Ronald Thomas](#)

Hi, [VOTER NAME]. I am with the Power Coalition for Equity and Justice.

It is important now, than ever before to complete the Census during the COVID-19 pandemic to make sure our communities most vulnerable receive federal funding for healthcare and food security.

Have you completed the Census?

Choose an option ▾

If 'NO', please visit my2020Census.gov soon to complete your Census!

Do you need any help filling out your form?

✓ Choose an option
Yes
No

Can we count on you to tell your friends and neighbors about the Census?



About Lillie

Early Voting Address

Early Voting City

Early Voting Location

Personal Email

Polling Address

Polling City

Polling Location

Precinct

Orleans - 43a Ward 09

Preferred Email

Preferred Phone

(504) 248-2064

Voting City, State, Zip

New Orleans, LA 70126

Also in Household:

Lillie Thomas

(504) 248-2064

48-year-old F

I Couldn't Reach Lillie

Hi, [VOTER NAME]. I am with the Power Coalition for Equity and Justice.

It is important now, than ever before to complete the Census during the COVID-19 pandemic to make sure our communities most vulnerable receive federal funding for healthcare and food security.

Have you completed the Census?

Choose an option ▾

If 'NO', please visit my2020Census.gov soon to complete your Census!

Do you need any help filling out your form?

✓ Choose an option
Yes
No

Can we count on you to tell your friends and neighbors about the Census?

There are 3 people who are registered voters who are registered with the same address. **You must ask for each person, and give their own individual response.**

[India Thomas](#) [Lillie Thomas](#) [Ronald Thomas](#)

About Lillie

Early Voting Address

Early Voting City

Early Voting Location

Personal Email

Polling Address

Polling City

Polling Location

Precinct

Orleans - 43a Ward 09

Preferred Email

Preferred Phone

(504) 248-2064

Voting City, State, Zip

New Orleans, LA 70126

Also in Household:

[India Thomas](#) [Lillie Thomas](#) [Ronald Thomas](#)**Lillie Thomas**

(504) 248-2064

48-year-old F

I Couldn't Reach Lillie

Hi, [VOTER NAME]. I am with the Power Coalition for Equity and Justice.

It is important now, than ever before to complete the Census during the COVID-19 pandemic to make sure our communities most vulnerable receive federal funding for healthcare and food security.

Have you completed the Census?

Choose an option ▾

If 'NO', please visit my2020Census.gov soon to complete your Census!

Do you need any help filling out your form?

 Choose an option
 Yes
 No

Can we count on you to tell your friends and neighbors about the Census?

Here is how you select the response to the survey questions—most questions are usually Yes or No questions.



Do you have access to testing?

Choose an option ▾

Are you behind in your rent or mortgage payments due to COVID 19?

Choose an option ▾

Have you been an essential worker during the pandemic?

Choose an option ▾

How has your employment status changed due to COVID - 19?

- ✓ Choose an option
- No Change
- Essential Worker
- Worked From Home
- Fired
- Reduced Hours
- Furloughed
- Unemployed Before

A question that has an answer that's more than 'Yes' or 'No'



You can add notes here that will be attached to the voters "profile".

Text input field for adding notes.

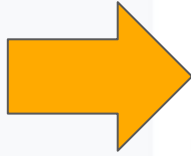
Stop Making Calls

Skip

Save & Next Call

ABOUT LILLIE

Early Voting Address
 Early Voting City
 Early Voting Location
 Personal Email
 Polling Address
 Polling City
 Polling Location
 Precinct
 Orleans - 43a Ward 09
 Preferred Email
 Preferred Phone
 (504) 248-2064
 Voting City, State, Zip
 New Orleans, LA 70126



Also in Household:

India Thomas Lillie Thomas Ronald Thomas

Lillie Thomas

(504) 248-2064
 48-year-old F

I Couldn't Reach Lillie

- Not Home
- Refused
- Deceased
- Moved
- Call Back
- Busy
- Left Message
- Wrong Number
- Disconnected

! Did you talk to anyone else in the household? Be sure to mark the results for those who weren't home by selecting a reason in your script. This will help re-visit the same contacts more than once.

Lillie Thomas's results will be saved with the other household member's responses.

Not Home: If the voter didn't answer the phone. Or if you called for a voter and someone else picked up and said the person isn't home.

Refused: DO NOT use 'refused' lightly, *refused is to only be used when a voter is extremely combative, or someone is adamant about not being contact again for any reason.*

Deceased: If the person you are looking to speak with passed.

Moved: Some people may still have the same contact information but may have moved out of town.

Call Back: Don't usually use, but can use it if you caught someone at a bad time and they can't talk at the moment.

Busy: busy signal

Left Message: DO NOT USE. *DO NOT LEAVE A MESSAGE unless told it is okay to do.*

Wrong Number: you have the wrong number for the voter, the number they registered with isn't their number anymore and it hasn't been updated

Disconnected: Plenty of numbers will give a disconnect message or signal.



Orleans - 43a Ward 09

Preferred Email

Preferred Phone

(504) 248-2064

Voting City, State, Zip

New Orleans, LA 70126

I Couldn't Reach Lillie

- Not Home
- Refused
- Deceased
- Moved
- Call Back
- Busy
- Left Message
- Wrong Number
- Disconnected

i Did you talk to anyone else in the household?

Be sure to mark the results for each member in Lillie's household (even if they weren't home) by selecting a different person from 'Also in Household' at the top of your script. This will help remove Lillie's household from your list to avoid calling the same contacts more than once.

Lillie Thomas's results will be saved with the other household member's responses. When you're all set, select 'Save & Next Call'.

Cancel

Save & Next Call

Save after each call, and move on.

A note, that's reminding you to **make sure you answer for each person attached to the address** before you move on.



Phone Banking

- **Auto Dialer** – 300 - 400 calls per shift (Less than 300 calls a shift is low, the 300 - 400 calls include the disconnected numbers, not home, wrong numbers, etc. You won't actually speak with that many people)
- **Manual Dialing/VPB** – 200 - 300 calls per shift. 50 dials/calls an hour minimum.
- Each shift is **4 hours each**
- **Your phone banking lead will get a weekly report of all of the calls that you made.** It will show the calls you made, the amount of people you spoke too, and count each response you input.
- **If your calls are low**, the Data Team will contact your lead in regards to your numbers.
- Your numbers can be flagged if there are any issues with the number.



EMAIL: DATA@POWERCOALITION.ORG





Caddo VPB



Bossier VPB

OPENVPB.COM

MiniVAN Canvasser Training

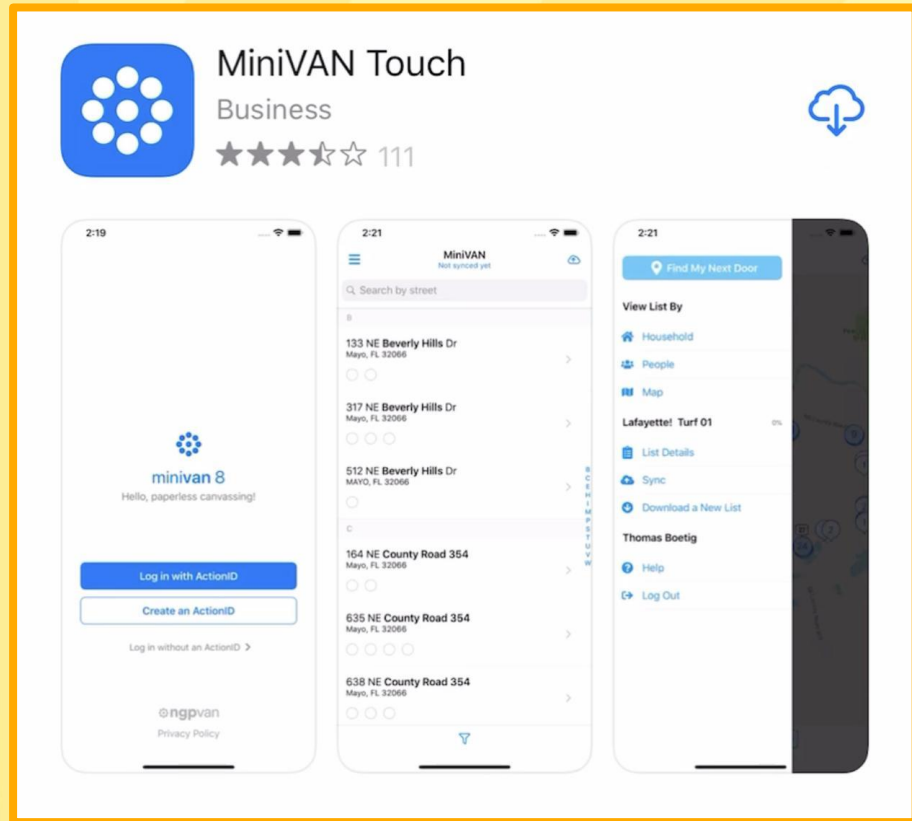
#PoweredByPowerCoalition



Canvassing in the MiniVAN App

What is miniVAN? - app that allows you to canvass, record data, and upload that data directly from a mobile device

- Collect data on the app during the canvass
- Sync your data at the end of the canvass



What is MiniVAN?

It's an app that...

- Replaces paper lists with an app that is downloaded onto your smartphone.
- Available on iPhone and Android app stores.
- Data entry done for you! Syncs canvass results to VAN*.
- Quality control step

2000 Feb 3 Hackensch Training Turf 01
Script: Training Script 3
Generated: 2/3/16 3:45 PM
People: 222
Done: 0/0

Canvass Results Key
Not Home = NH Come Back = CB Not Eligible = NE
Inaccessible = SI Left Message = LM
Deceased = DC Other Language = LO

Hello, My (please speak with _____)
Address: Will you vote on Election Day?
Y = Yes
N = No
H = Maybe

Issues: What issue is most important to you?

Begin: Hackensch, Ward 01 - 01 Canvass List - 008

NAME	LAST	FIRST	MIDDLE	AGE	SEX	RACE	ETHNIC	RELIGION	POLITICAL	EDUCATION	EMPLOYMENT	HOME	CELL	EMAIL	STATUS
001017	Soft, Ben	Ben	Ben	34	M	W				HS					
001018	Soft, Ben	Ben	Ben	34	M	W				HS					
001019	Soft, Ben	Ben	Ben	34	M	W				HS					
001020	Soft, Ben	Ben	Ben	34	M	W				HS					
001021	Soft, Ben	Ben	Ben	34	M	W				HS					
001022	Soft, Ben	Ben	Ben	34	M	W				HS					
001023	Soft, Ben	Ben	Ben	34	M	W				HS					
001024	Soft, Ben	Ben	Ben	34	M	W				HS					
001025	Soft, Ben	Ben	Ben	34	M	W				HS					
001026	Soft, Ben	Ben	Ben	34	M	W				HS					
001027	Soft, Ben	Ben	Ben	34	M	W				HS					
001028	Soft, Ben	Ben	Ben	34	M	W				HS					
001029	Soft, Ben	Ben	Ben	34	M	W				HS					
001030	Soft, Ben	Ben	Ben	34	M	W				HS					
001031	Soft, Ben	Ben	Ben	34	M	W				HS					
001032	Soft, Ben	Ben	Ben	34	M	W				HS					
001033	Soft, Ben	Ben	Ben	34	M	W				HS					
001034	Soft, Ben	Ben	Ben	34	M	W				HS					
001035	Soft, Ben	Ben	Ben	34	M	W				HS					
001036	Soft, Ben	Ben	Ben	34	M	W				HS					
001037	Soft, Ben	Ben	Ben	34	M	W				HS					
001038	Soft, Ben	Ben	Ben	34	M	W				HS					
001039	Soft, Ben	Ben	Ben	34	M	W				HS					
001040	Soft, Ben	Ben	Ben	34	M	W				HS					
001041	Soft, Ben	Ben	Ben	34	M	W				HS					
001042	Soft, Ben	Ben	Ben	34	M	W				HS					
001043	Soft, Ben	Ben	Ben	34	M	W				HS					
001044	Soft, Ben	Ben	Ben	34	M	W				HS					
001045	Soft, Ben	Ben	Ben	34	M	W				HS					
001046	Soft, Ben	Ben	Ben	34	M	W				HS					
001047	Soft, Ben	Ben	Ben	34	M	W				HS					
001048	Soft, Ben	Ben	Ben	34	M	W				HS					
001049	Soft, Ben	Ben	Ben	34	M	W				HS					
001050	Soft, Ben	Ben	Ben	34	M	W				HS					

MiniVAN Touch Business
★★★★☆ 111

Creating an ActionID: *linked*

Create ActionID Account

ActionID is the account you use to access services from NGP VAN and EveryAction. [Learn more about ActionID »](#)

Email Address

Password

Show Password

One lowercase character

One uppercase character

One number or special character

8 characters minimum

First Name

Last Name

Phone Number

By checking this box, you confirm that you have read and accepted our [Privacy Policy](#)

Create Account

Create ActionID Account

ActionID is the account you use to access services from NGP VAN and EveryAction. [Learn more about ActionID »](#)

Email Address

Password

Show Password

✓ One lowercase character

✓ One uppercase character

✓ One number or special character

✓ 8 characters minimum

First Name

Last Name

Phone Number

By checking this box, you confirm that you have read and accepted our [Privacy Policy](#)

Create Account



LOG IN



minivan 9

Hello, paperless canvassing!

Log in with ActionID

Create an ActionID

Log in without an ActionID >



Email Address

Password

[Forgot your password?](#)

Log In

[Create an ActionID account](#)

© 2020 NGP VAN - [Privacy Policy](#)

English (US) [English \(UK\)](#) [Français](#)

Create an Action
ActionID account
(bottom choice)

Use your own email!



Search by street



Filters

All Households

Not Contacted

H

3964 Harriet St
Baton Rouge, LA 70805



83.0 mi

3965 Harriet St
Baton Rouge, LA 70805



83.0 mi

5620 Henagen Ave
Baton Rouge, LA 70805



83.0 mi

5625 Henagen Ave
Baton Rouge, LA 70805



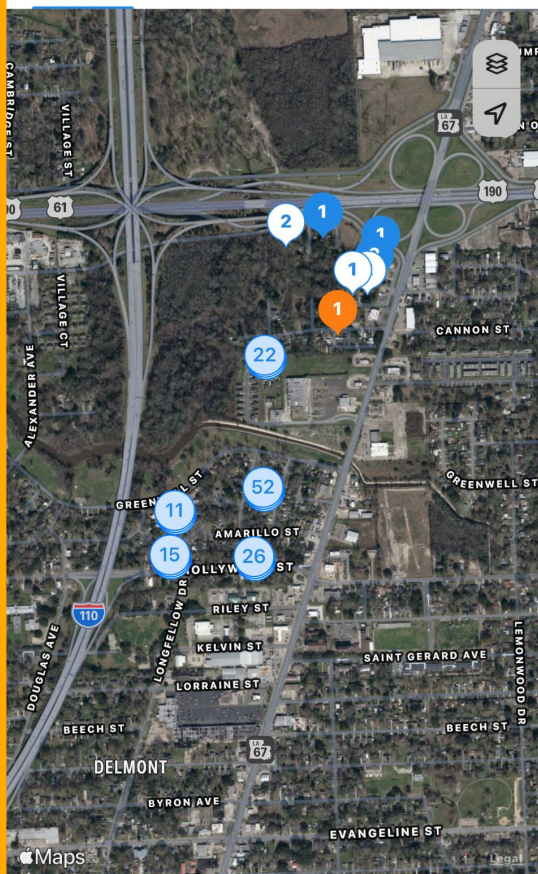
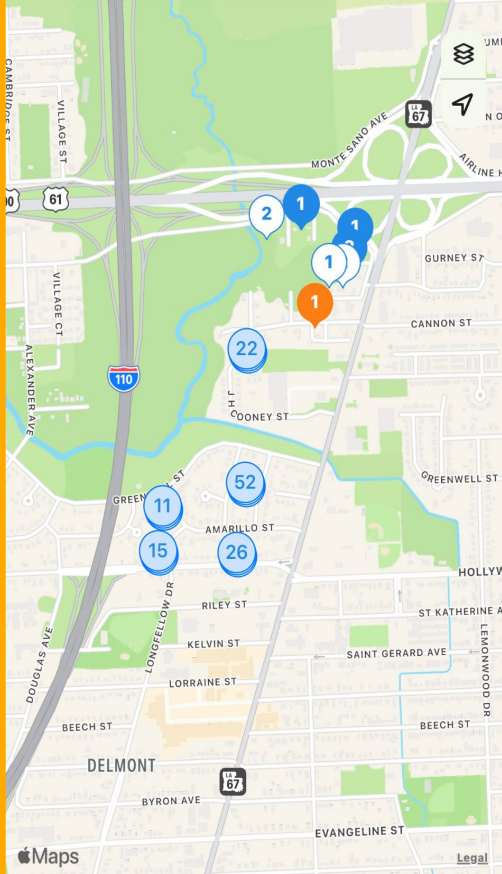
83.0 mi

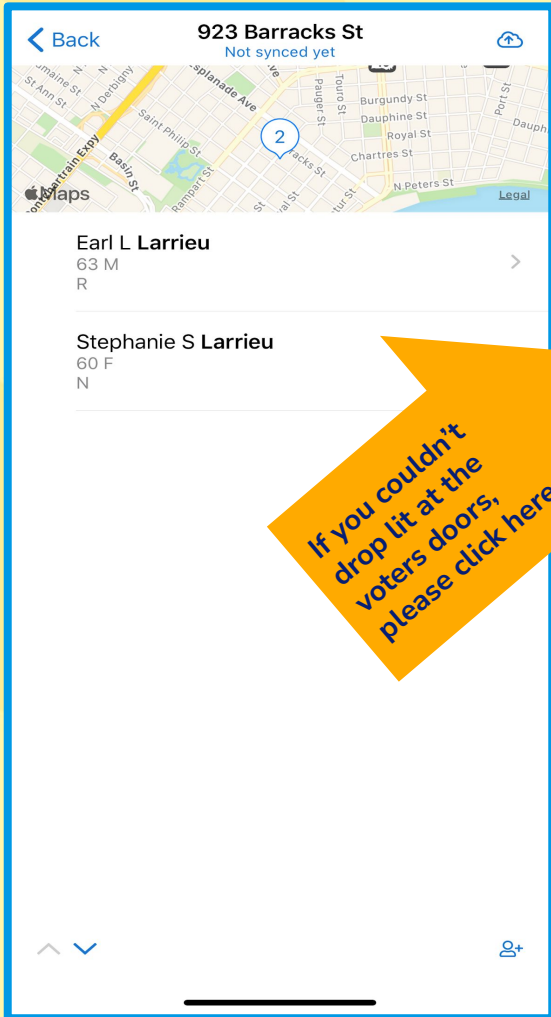
5632 Henagen Ave
Baton Rouge, LA 70805



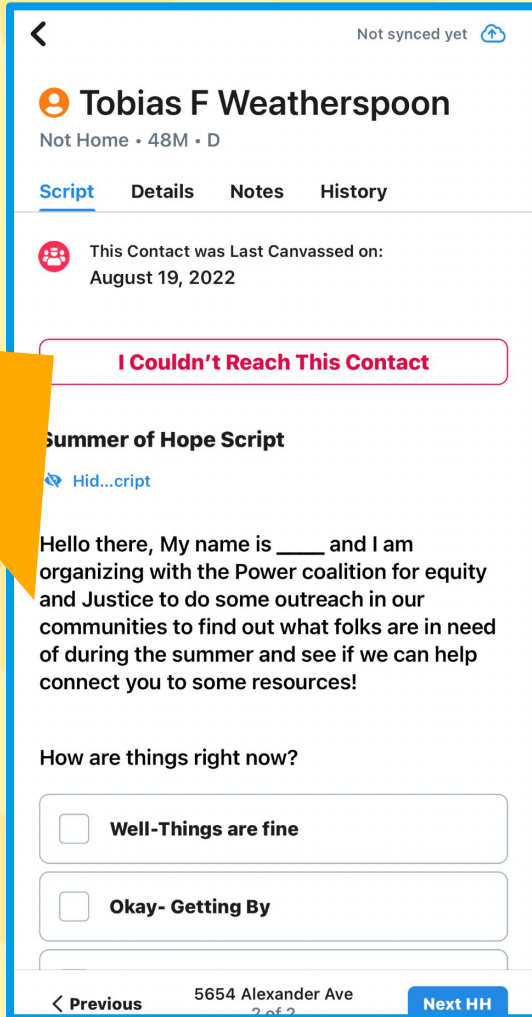
83.0 mi

5644 Henagen Ave

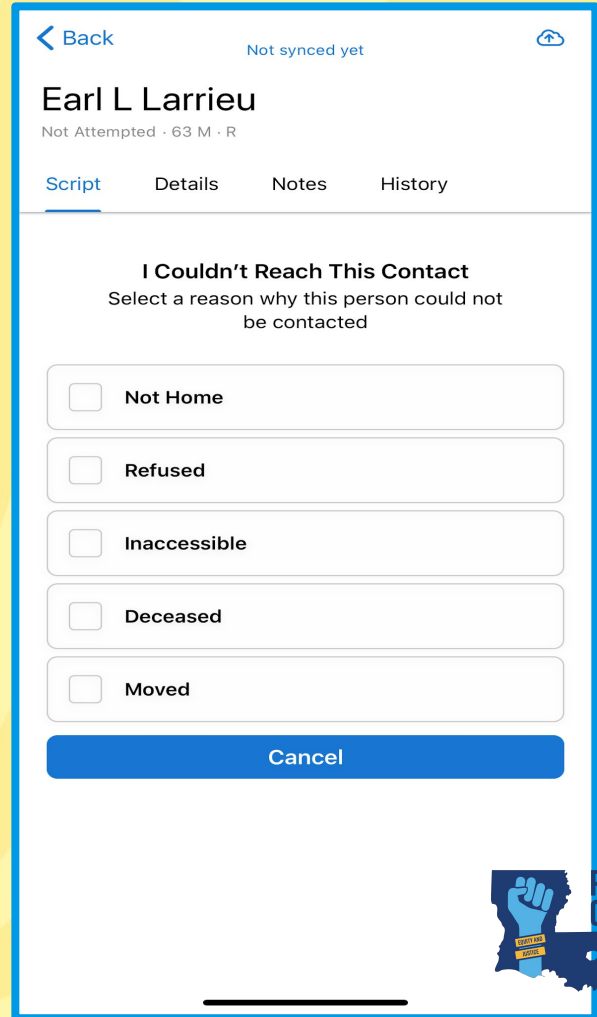




If you couldn't drop lit at the voters doors, please click here.

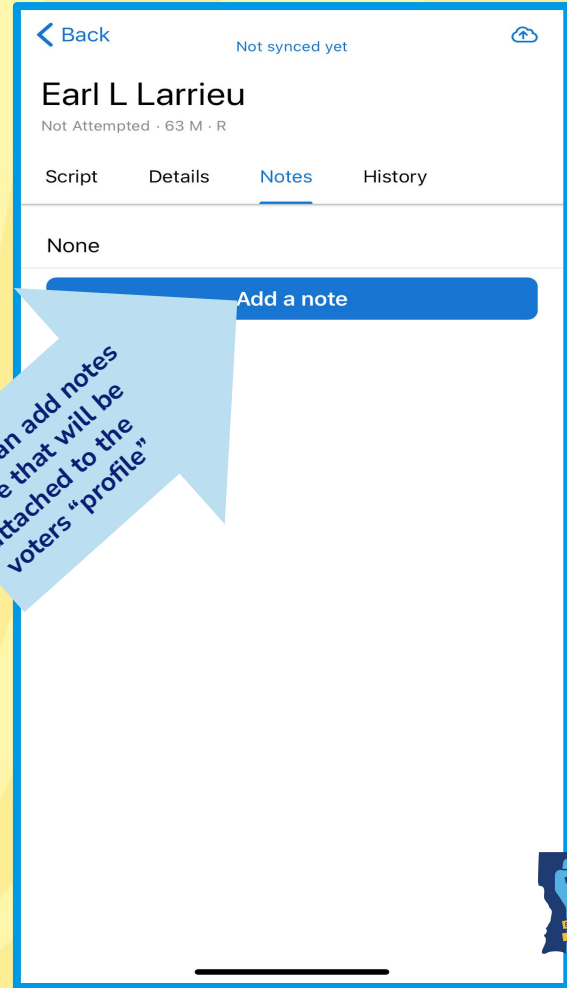
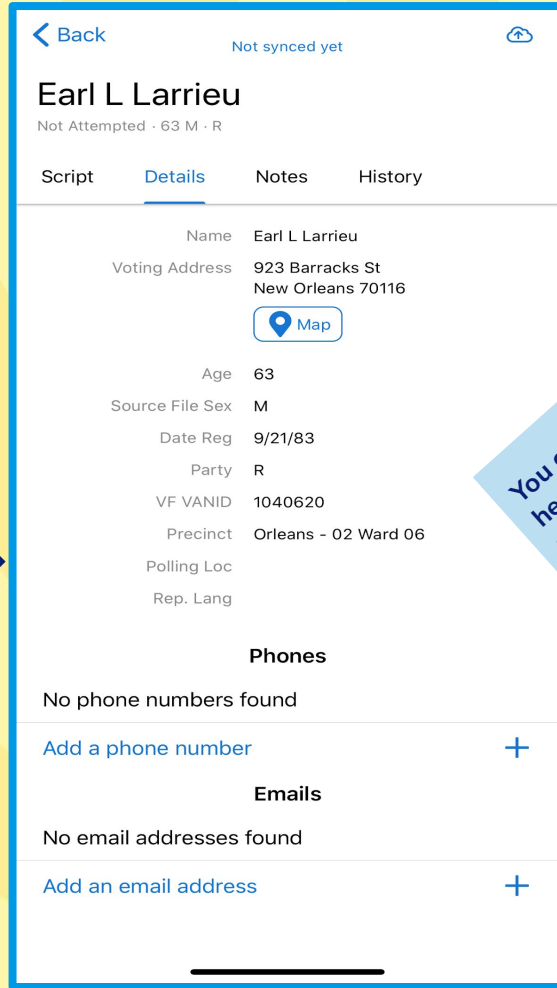
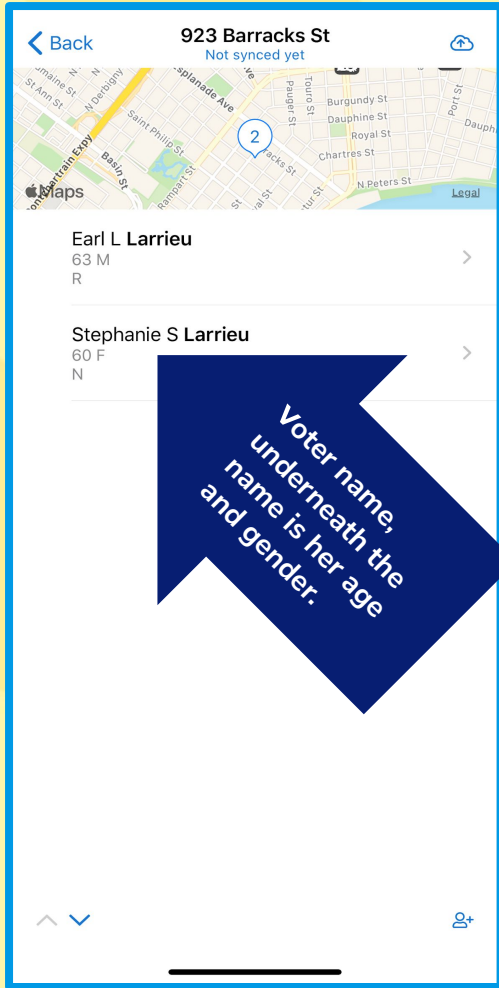



I Couldn't Reach This Contact



- Not Home
 - Refused
 - Inaccessible
 - Deceased
 - Moved
- Cancel**





← Back Not synced yet 

Earl L Larrieu
Not Attempted · 63 M · R

Script Details Notes History

I Couldn't Reach This Contact
Select a reason why this person could not be contacted

Not Home


Refused

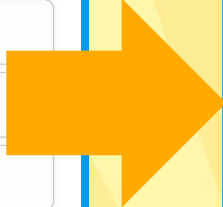
Inaccessible

Deceased

Moved

Cancel





Not Home: If the voter didn't answer the phone. Or if you called for a voter and someone else picked up and said the person isn't home.

Refused: DO NOT use 'refused' lightly, *refused is to only be used when a voter is extremely combative, or someone is adamant about not being contact again for any reason.*

Deceased: If the person you are looking to speak with passed.

Moved: Some people may still have the same contact information but may have moved out of town.

Call Back: Don't usually use, but can use it if you caught someone at a bad time and they can't talk at the moment.

Inaccessible: May live in a gated community. You can not access their door.

Back

Not synced yet



Earl L Larrieu

Canvassed · 63 M · R

Script Details Notes History

I Couldn't Reach This Contact

2020 Lit Drop

Hide Script

Lit Dropped — Census
Completed Census Lit Drop

Yes

Lit Drop — Voter Edu
Completed Voter Education Lit Drop

Yes

Activist Codes are like tags

H

3964 Harriet St
Baton Rouge, LA 70805



83.0 mi

3965
Baton



83.0 mi



5620
Baton

83.0 mi



83.0 mi

5625 Henagen Ave
Baton Rouge, LA 70805



83.0 mi

5632 Henagen Ave
Baton Rouge, LA 70805



83.0 mi

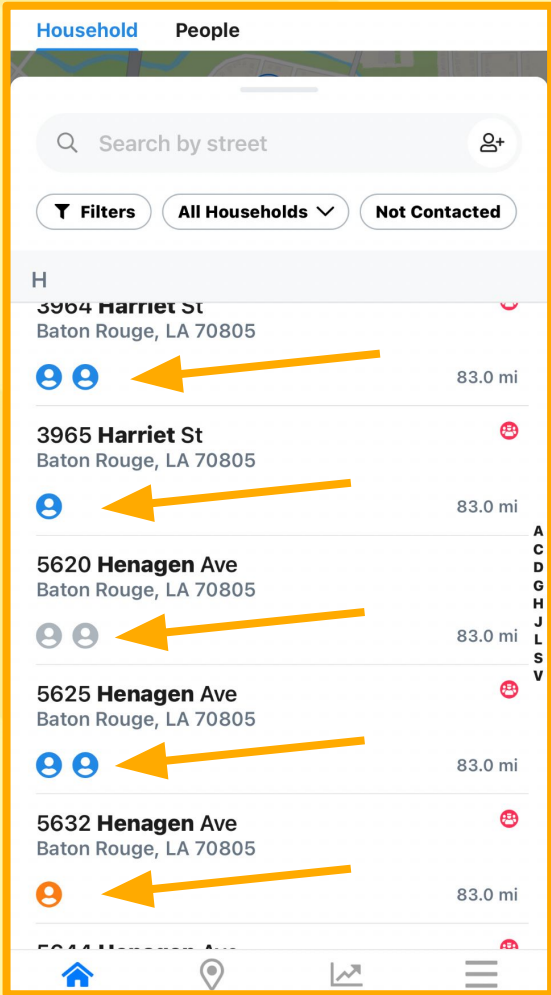
5644 Henagen Ave



A
C
D
G
H
J
L
S
V

There is more than one person registered to vote with the same address. You must get a response for each person, and give their own individual response.



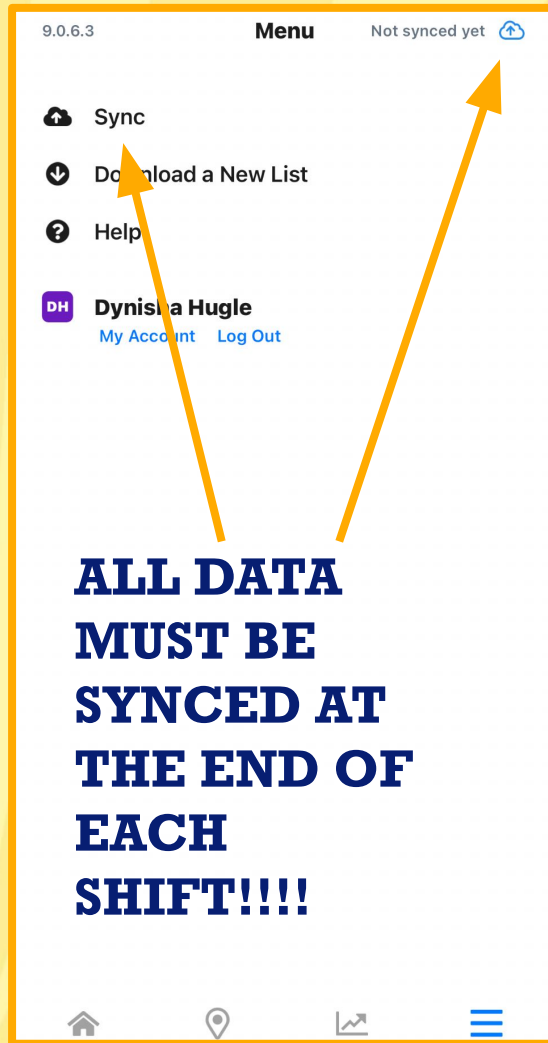


Gray =
Person needs to
be canvassed

Blue =
Successful
Canvass

Orange =
Not Home

Black =
Inaccessible,
Lit Drop, or any
other canvass
result.



**ALL DATA
MUST BE
SYNCED AT
THE END OF
EACH
SHIFT!!!!**

Any data that is
not synced will be
lost and not
recorded!

You must sync
data when
connected to a
Wi-Fi connection
or it will use your
phone's data.

There's 2 options
to sync!



- ☁ Sync
- ↓ Download a New List
- ? Help

DH D

Need to download a new list



- ☁ Sync
- ↓ Download a New List
- ? Help

DH **Dynisha Hogle**
[My Account](#) [Log Out](#)

Go to the menu bar and click "Logout" to log out completely, but sync the data first!



Canvassing

- **75 doors per shift** (Less than 60 doors a shift is low).
- Each shift is 4 hours each
- Your regionally lead/supervisor will get a weekly report of all of the doors you canvassed..
- If your doors are low, the Data Team, will contact your lead in regards to your numbers.
- Your numbers can be flagged if there are any issues with the number.

Spoke/Dispatch Peer-to-Peer Texting

#PoweredByPowerCoalition



Spoke/Dispatch: Peer to Peer Texting Tool

Sign up to be a “texter”:

<https://bit.ly/PowerCoalitionText>

Spoke/Dispatch is a website we use for texting, if you already have a Spoke/Dispatch account from texting with another organization you will still need to create a new Spoke/Dispatch account with us.



LOG IN

SIGN UP

Welcome to Spoke

Email

info@powercoalition.org

Password

•••••

LOG IN

LOG IN

SIGN UP

Welcome to Spoke

Email

info@powercoalition.org

First name

Last name

Texting Alias (optional)

Cell Number

Password

•••••

Confirm Password

SIGN UP

Peer-to-Peer Texting

There are two main goals for each campaign.

- Send an initial text to every contact in the list.
- Send a reply to folks who texted back.

After you log in to Spoke/Dispatch, your homepage will list all of the texting campaigns you've been working on.

When a new campaign is available, you can join it in one of two ways. Your campaign organizer will either:

- Send an invite link which will automatically add you to a campaign; or
- Add you to the campaign directly and assign you a batch of text.

When you join a new campaign you'll see this on your homepage.

Spoke Texting

D

2021 March Election – CD5

BIPOC CD 5

SEND FIRST TEXTS

300



Can't send the rest of these texts?

Done for the day

If you're "Done for the day" or log out and there's still additional messages to send this is the screen you will see.

Spoke Texting

D

2021 March Election – CD5

BIPOC CD 5

Finished sending all your messages, and want to send more?

SEND MORE TEXTS



This is your first message to Alice

Can't send the rest of these texts?

Done for the day

[Sending Initial Messages](#)

Your message

Hi Alice, this is Dynisha, and I'm with the Power Coalition for Equity and Justice. We're reaching out to remind you that we have an election coming up on March 20th. In the March 20th election, you will get to decide who will represent your congressional district. This week is early voting week!

↩ Send



Replies



Once you start sending out text messages people will begin to respond to you.

It is important that you respond quickly. Timely responses are most effective and most likely to have impact.

When people respond you will see the option to “respond” on your homepage.

Responding to replies...

- Record their responses
- Tag contacts as needed
- Text back with a response
- Opt Out contacts if necessary.

6:08 PM - Alondra 187 of 190

Hi Alondra, this is James w/ Public Results. Clark County is hiring folks to check-in voters and make sure the election runs smoothly here on Nov 3rd. Are you interested?
2 hours ago

Yes
2 hours ago

Get a conversation link
<https://riabs-spoke.herokuapp.com/apj>

Tag a contact here:

- Wrong Number
- Wrong Address
- Spanish Speaker

Save tags

Your message

Q: Will they be a poll worker?

Yes No Wrong Number

All Responses ▾

Opt-out

Send Skip



At the bottom of the screen you will see a question and the available responses.

- Select their response, a message will appear.
- Send the message, you can edit the message to fit the conversation if needed.



Q: Will they be a poll worker?

Yes

No

Wrong Number

All Responses ▼

↵ Send

Tags

You can apply tags to save important information about your conversation or about the contact.

This data is important so that we can follow up with people. We don't want to text the wrong numbers again with incorrect information.

Examples of Tags:

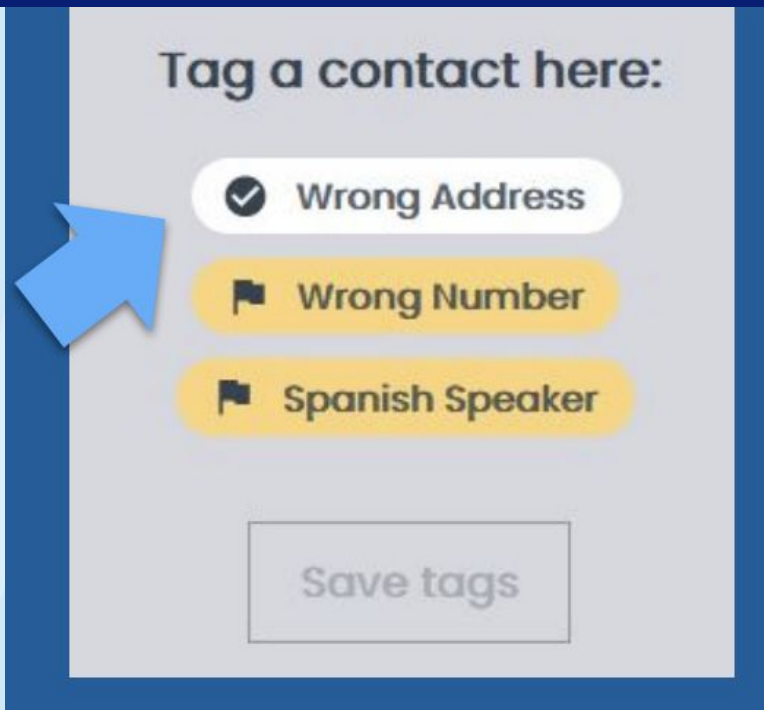
- Wrong Number
- Wrong Address
- Spanish Speaker

Using Tags

Find the tags on the right hand side bar of the screen.

Select the tag you want to use then select “Save tags”

Tags that are applied will be in white with a check mark next to them.



Canned Responses:

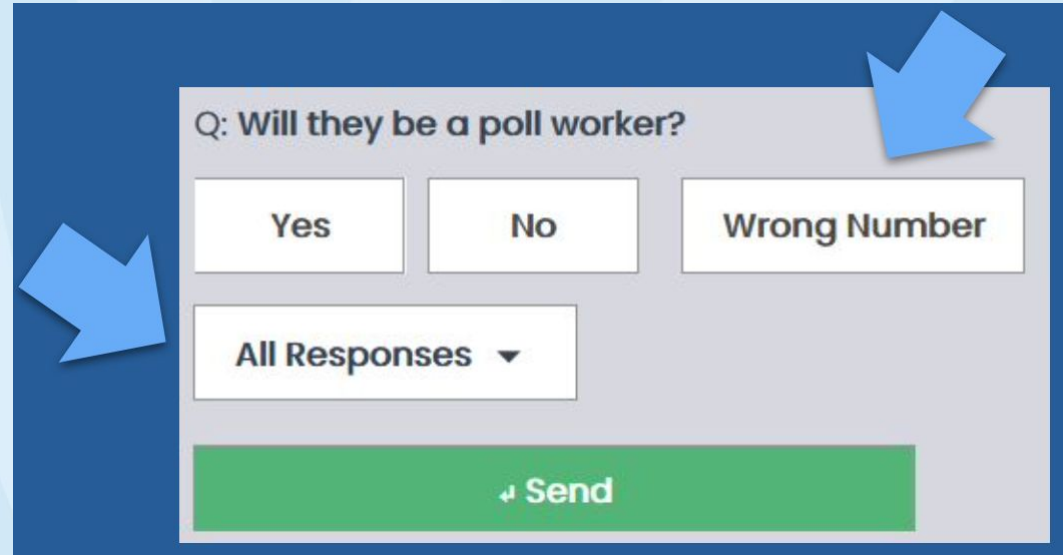
If their reply doesn't answer the question in your message....

Canned responses can be used if someone has moved, wrong number, want to know what time the polls are open, etc..



To Use Canned Responses:

- One or two canned responses may be visible as buttons. The rest will be available under “All Responses.”
- Select the appropriate response.
- Send the message, adapting if needed.



The screenshot shows a mobile messaging interface with a question: "Q: Will they be a poll worker?". Below the question are three buttons: "Yes", "No", and "Wrong Number". Below these buttons is a dropdown menu labeled "All Responses" with a downward arrow. At the bottom of the interface is a green button labeled "Send" with a paper plane icon. A blue arrow points to the "All Responses" dropdown, and another blue arrow points to the "Send" button.

Adapting & Writing Responses

You can adapt canned responses to make your conversations more natural. Just be sure to keep the important info in the response.

Be personal! This is a real conversation with a human being. You don't need to be formal -- in fact, it's better to put things in your own words when you are communicating by text.

Adapting & Writing Responses

If none of the canned responses work for your conversation, you can write your own reply. Keep it short and conversational.

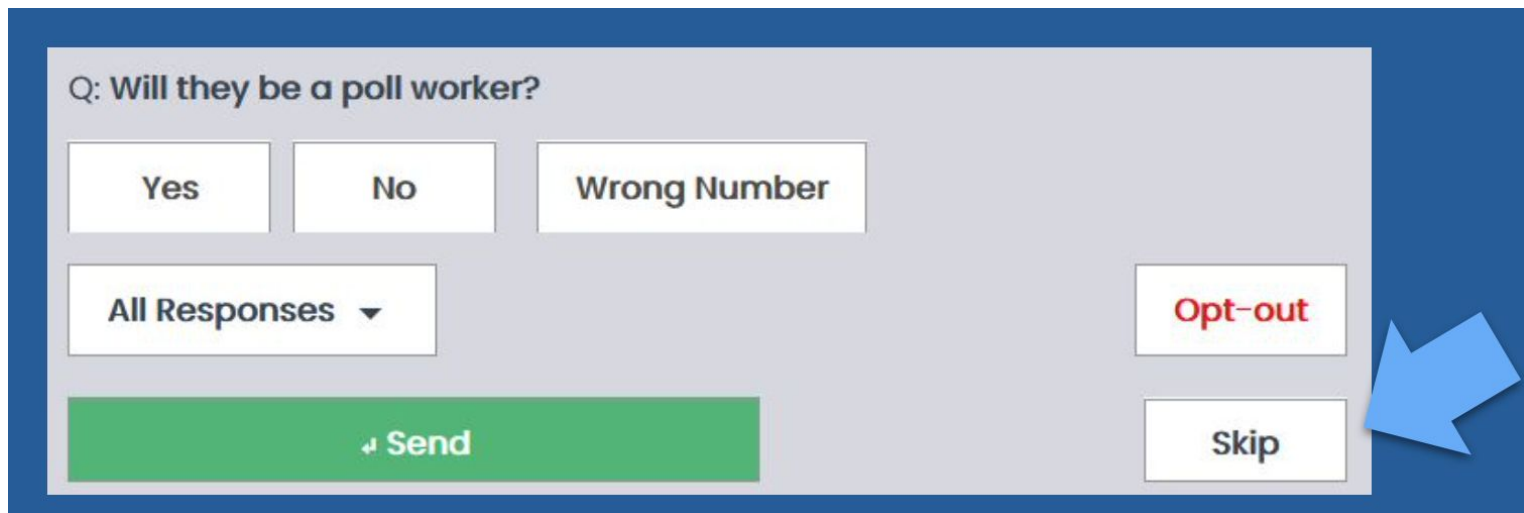
Emojis are okay! 👍

Always be careful not to accidentally spread misinformation. When in doubt about the answer to a question, ask your campaign organizer for help.

Skipping Replies

If a conversation has run its course and there's nothing left to say, use the "Skip" button to close that conversation.

If the person texts you again, it will re-open the conversation.



Q: Will they be a poll worker?

Yes No Wrong Number

All Responses ▾

↩ Send

Opt-out

Skip

A blue arrow points to the "Skip" button.

Opting Out

Opting out a contact removes them from our list permanently. **Opt out EVERYONE** who:

1. Asks to be removed or asks us to stop texting them. It's the law!
2. Responds with profanity, racist remarks, or rudeness.

How to Opt Someone Out

1. Click “Opt-out” to open the Opt-Out window.
2. Click the Opt-Out button to send the standard message.
3. If necessary, you can also edit the message or opt out the person without sending a message.



Q: Will they be a poll worker?

Yes No Wrong Number

All Responses ▾

Send

Opt-out

Skip

Opt out user

Standard Message

No Message

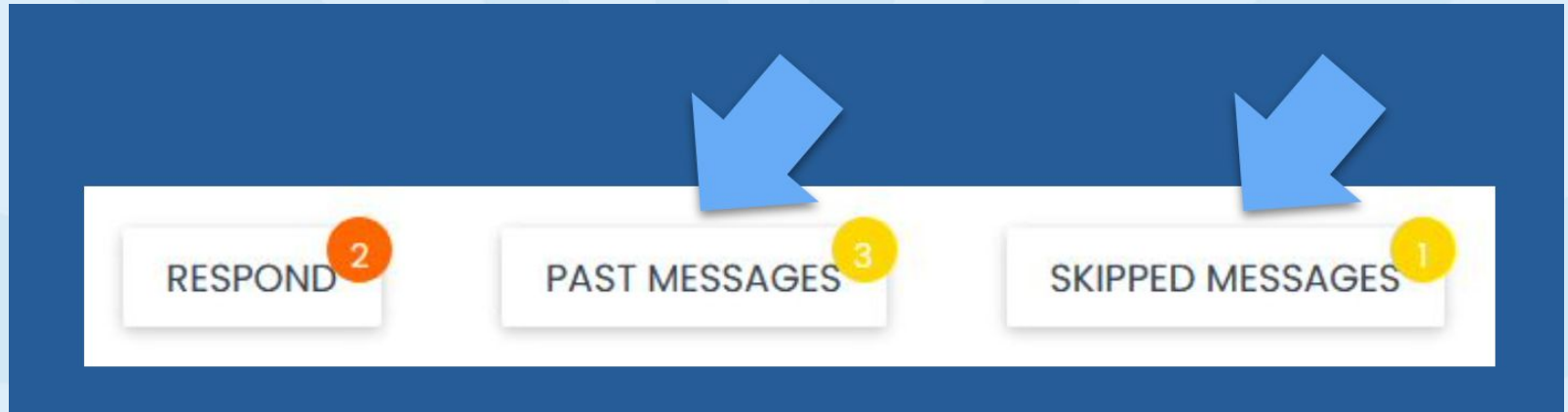
I'm opting you out of texts immediately. Have a great day.

Cancel Opt-Out

Past & Skipped Messages

Once you've replied to a message, it's stored in your **"Past Messages."**
Conversations that you've closed are in your **"Skipped Messages."**

You can access these conversations here if you need to see them again
or send an additional reply.



Getting a New Batch

PAST MESSAGES

5

SKIPPED MESSAGES

1

Finished sending all your messages, and want to send

SEND MORE TEXTS



You've
messed all
your assigned
contacts.

BACK TO TODOS

Finished sending all your messages, and want to send more?

SEND MORE TEXTS

Pace yourself. Don't text more contacts than you can reply to.

- Assume 10% of the people you text will respond. Most of your time will be spent on those responses.
- A reasonable sending rate to aim for is 1,000 - 1,500 initial texts per hour.

Check Spoke/Dispatch regularly and respond to texts.

- You should check for replies often in the first hour after sending texts, then less often as replies become less frequent.
- Replies may keep coming for a day or two after you text.
- Your conversations may be reassigned if they go unreplied.

Stay positive and polite, even with trolls.

- Remember, you're representing your organization and your messages reflect on them.
- Assume that anything you say can be shared on social media.
- If a response is violent or threatening or a person mentions self harm, report it to your campaign organizer.

Important Note

When you text people, you're not just getting the word out about an issue -- you're **collecting data!** This data helps us measure our impact and be more effective in future campaigns. Please make sure to:

- Record responses
- Add tags
- Opt out people who don't want to be texted

We're a 501(c3) organization and we DO NOT endorse, promote, and persuade folks WHO to vote for. *Our job is to encourage our community to be civically engaged and to vote in every election!!*

When you run into questions while texting, please ask your campaign organizer for assistance.

Don't be afraid to ask for help!





Training Text Campaign

QUALITY CONTROL WITH LARGE FIELD CAMPAIGNS



QUALITY DATA IS ALL ABOUT INTEGRITY,
HONESTY AND ACCOUNTABILITY

Create a Culture of Accountability

Canvasser Quality Control Training Agenda

- ➔ Tracking System
- ➔ How your data is used
- ➔ How your data translates to real power
- ➔ Community issues and futures are on the line
- ➔ Collecting Answers Honestly

Batch Sheets: YES HARD COPIES!!!

Canvasser Batch Sheet

Canvasser Name _____

Driver (Y/N)

Date: _____

Mileage Start Shift _____

Time In: _____ Time Out: _____

Mileage End Shift _____

Tablet # _____

List # _____

Doors Knocked _____

Canvassed _____

Conversations _____

Not home _____

Refused _____

Inaccessible _____

Moved _____

Team Leader _____

Time IN _____

Time OUT _____

Hours in field _____

Question #1 - Can I still count on you to |
vote?

Yes-___ No-___ Undecided-___

Already voted-___

Question #2 - How do you plan on
returning your ballot?

Mail-___ Dropbox-___ In Person-___

Pledge Cards _____

Voter Registrations _____

Check the Data

What is bad or suspicious data?

- ➔ Fake names
- ➔ Fake numbers.
- ➔ Unrealistic progress numbers.
Example: 20 doors per shift or 200 doors per shift, 50 calls per shift or 500 calls per shift.

I, Wanda Vote
pledge to become a Power Voter. I will:

- 1** Vote in every election, educate myself about the candidates, and take at least one other person with me to the polls
- 2** Hold my elected officials accountable by attending a candidate forum, educating them about the issues impacting my community and/or reaching out to them about important legislation
- 3** Advocate for equity and justice in my community



Scan here to see updated election information ➔ 

I will become a Power Voter because I care about:

- Equitable access to quality education & job training
- Workers' rights, including equal pay, living wages & paid leave
- Equitable access to affordable housing & healthcare
- Reforming the criminal justice system
- Voting rights for everyone
- Protecting immigrant families and their rights

There Should Always be Consequences Tied to Bad Data

**IF EVERYTHING
CHECKS OUT**



**IF YOU FIND OUT
THE DATA IS BAD**



Good Data Can:

- ➔ Help you understand the community you are working in.
- ➔ Establish a reputation
- ➔ Help you plan for the future
- ➔ Uncover a problem in the community
- ➔ Support a narrative
- ➔ Educate the community
- ➔ Strengthen your practices
- ➔ Evaluate your work



EMAIL: DATA@POWERCOALITION.ORG





Please Fill Out An Evaluation!



PowerCoalition.org/Vote



PowerCoalition



@PowerCoEJ



@PowerCoEJ

info@PowerCoalition.org